



Board of Directors Meeting Montana Academy of Sciences

Pintler Room
Student Union Building, Montana Tech, Butte, MT
10:30 A.M., Saturday, October 22, 2015

MINUTES OF MEETING

Prepared and Submitted by Ms. Carmen Hauck

Call to Order – Jim Berardinelli, 10:36 am

Roll Call – Jim Berardinelli, Members present: Jim Berardinelli, Jim Barron, Chrissie Carpenter, Tom Lewis, and Carmen Hauck

These members represented a quorum of the voting members of the Board.

Review and Approval of the Minutes from April 2015 BOD Meeting – Jim Berardinelli, Jim Barron, Tom Lewis

- Approval of morning and afternoon minutes was tabled pending receipt and review by full board. Change to afternoon minutes as C. Hauck did not second nomination of Matt Queen as board member, J. Barron did. J. Berardinelli will ask for an electronic vote of approval on full set of the April 15, 2015 minutes to be sent electronically to members of the Board.
- The Agenda was amended to move “Officers and Terms” and “Inclusion or invitation to other disciplines to increase membership and participation; how to go about doing this?” to the “Old Business” category, and to include topics of MAS Newsletters and an estimate of withdrawal of funds from the Trust Fund to the MAS Checking Account under “Other Business” for the FY 2015-2016.
 - C. Carpenter moved to approve the amended agenda. J. Barron seconded. Motion passed.

Finance Report – Tom Lewis, Treasurer

- Finance report, T. Lewis. J. Barron acquired \$1,500 in sponsorships and we took \$7,500 from the trust. We now have \$3,300 left in our checking account. The meeting registration fees came within \$100 of covering the cost of the meeting. J. Barron reported we have about \$145,000 in the trust. J. Barron and T. Lewis will find out the actual trust balance and send it to the Board.
 - J. Barron moved to accept the MAS treasurer’s report. C. Carpenter seconded. Motion passed unanimously.

Old Business

- Fundraising “division of labor”. J. Barron sent a letter asking Deans of Colleges of Arts and Sciences for sponsorships. J. Barron will continue to seek sponsorships with the goal of the sponsorships covering the cost of the meeting. J. Berardinelli will explore asking the NAAS for sponsorship and advertising assistance.
- Approval of Constitution and Bylaws update
 - We changed the by-laws to allow the MAS Board of Directors to name new board members in time to have the change voted on. **The approved revision needs to be put on the website.**
- Web site issues – Jim Barron
 - **J. Barron moved to have MAS make active progress toward moving our website to Shortgrass Web Design from IX Web Hosting, Great Falls, MT. T. Lewis seconded. The motion passed unanimously.**
- Update MAS information to Office of Public Instruction and for the MAS in NAAAS
 - Jim Berardinelli, as President, reported that he has submitted changes to the BOD membership for FY 2015-2016 to the Montana State Office of Public Instruction and to the NAAAS.
- Board of Directors: Terms and Membership.
 - Officers and terms
 - Appointment of a new recording secretary. It is unclear whether Dan Gretch will continue to be recording secretary. **J. Berardinelli will follow up with him.** J. Barron moved to keep Dan Gretch as recording secretary for 2015-2016 term. T. Lewis seconded. The motion passed unanimously.
 - George McRae’s term expired in June and he did not attend the spring meeting. It is unclear whether he wants to continue to serve on the board. J. Barron will send him an email. He will contact Doug Coffin as well.
 - Treasurer. T. Lewis has expressed interest in handing over the Office of Treasurer. Matt Queen has volunteered to take over the office.
 - J. Barron moved to make Matt Queen treasurer for the 2015-2016 term. C. Carpenter seconded. The motion passed unanimously.
- Inclusion or invitation to other disciplines to increase membership and participation; how to go about doing this?
 - Reach out to other institutions. There is a need for representation on the board from several institutions. We need someone from UM Western, UM Northern, Rocky and to confirm we have someone from UM Missoula. C. Carpenter will invite a friend of hers at SKC. J. Berardinelli assigned J. Barron, C. Hauck and C. Carpenter to a subcommittee to draft a policy for reimbursement to board of directors for travel expenses for both fall and spring meetings.
 - J. Berardinelli may get range science and wildlife management students to present at the annual meeting.

New Business

- MAS Student Research Grant Program Number and size of Grants for 2016.
 - J. Barron moved to increase the number of large grants from two to three, increase the amount of the large grants from \$1,000 to \$1,500 and increase the small grants from \$500 to \$750. There will remain four small grants with two dedicated to PUI's. C. Carpenter seconded. The motion passed unanimously.
 - Formation/Expansion of Review Committee. J. Berardinelli will distribute grant proposals to C. Carpenter, J. Barron and D. Gretch.
 - Submission of applications. Application submission and billing for registration to be set up on the website.
 - Timeline. Submission deadline will be March 1, 2016. Award notification will be by April 23, 2015. Announcement of the grant program will be as soon as the website is up and running. Board members will contact colleagues and institutions to advertise the Grant Program before Christmas.

- 2016 Annual Meeting
 - Reservation for meeting at Montana Tech for Friday and Saturday April 8th and 9th 2016.
 - Increasing advertising. J. Berardinelli suggests board members put announcements on their institutions websites. J. Barron said he would reach out to the other institutions as well.
 - Deadline for abstract submission is March 25, 2016.
 - Changes to format of meeting. Expand the poster session by an hour on the beginning end.
 - Awards. A keynote speaker will be invited if someone knows somebody who would be an excellent candidate. **BOD members should solicit nominations for the 2016 Brumley Family awards via email.** Criteria for the award will be established as well. The Mershon award must be given to someone who has given significant service to the MAS.

- Junior Academy Business
 - Report from Carmen Hauck
 - Jeremy Heng and Kit Fieldhouse, Hellgate High School students and chaperone Rob Jensen will be traveling to the AJAS in Washington DC. Colin and Colter Norick may travel with Tara Norick as well. J. Berardinelli will search for old email from Doug Coffin agreeing to give \$700 remaining from his donation to the Junior Academy to help defray travel costs. The BOR all agreed that in the future, leftover grant money may allocated to the Junior Academy.

Other Business

- MAS Newsletters

- C. Carpenter will talk to Shortgrass about a newsletter. As a fallback J. Barron will put one together in the fall (2015) and the spring (2016).
- Estimate of Trust withdrawal for 2015-2016 to MAS budget Checking Account to Support Activities of MAS
 - J. Barron moved we move \$8500 from the trust to our checking account for our 2016 budget. C. Carpenter seconded. The motion passed unanimously.

Adjourn

J. Barron Moved to adjourn. T. Lewis seconded. Motion passed. Meeting adjourned at 2:25 p.m.